

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF KEY DECISION**

Notice is hereby given that the Director of Corporate Services, Executive Member for Transformation & Finance is to be asked to make a key decision on 4 July 2017 in respect of the following:

**TITLE:** Procurement Plan for Corporate Cleaning contract

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the procurement plan for the Corporate Cleaning contract (currently 28 BFC sites / 26 School Sites) due to commence on the 01 April 2018.

**ISSUE REFERENCE:** I069714

The Director of Corporate Services, Executive Member for Transformation & Finance will be considering a report prepared by or on behalf of the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Derek Fitz-Gibbon, Principal Procurement Officer, or Claire Garton, Contracts Manager, Procurement, Tel: 01344 352093 or [derek.fitz-gibbon@bracknell-forest.gov.uk](mailto:derek.fitz-gibbon@bracknell-forest.gov.uk), [claire.garton@bracknell-forest.gov.uk](mailto:claire.garton@bracknell-forest.gov.uk).

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Corporate Services, Executive Member for Transformation & Finance in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

**DATE OF NOTICE:** 06 June 2017